# **CAREER OPPORTUNITY**

# **SERVICE TECHNICIAN – M&E**

#### JOB SUMMARY

To service and repair equipment in accordance with mutually agreed upon internal and external customer requirements, in a timely and effective manner.

#### **EDUCATION**

- 1. Mechanical Engineering Technician Diploma.
- 2. Breathing Air compressors Training.

#### **EXPERIENCE**

- 1. A minimum of five (5) years' experience in a similar work environment.
- Experience working with rotating equipment (compressors, pumps, engines).
- 3. Or any combination of qualification and experience.

### **COMPETENCIES**

- 1. Basic industrial electrical skills.
- 2. Good interpersonal, organizational and communication skills.
- Good analytical and problem-solving capabilities.
- 4. Excellent trouble-shooting techniques.
- 5. Computer literacy.
- 6. A valid driver's permit.
- 7. Knowledge in conducting job risk and job safety assessments.
- 8. A valid PLEA passport would be an asset.
- 9. An equivalent combination of education and experience will also be considered.

# **FUNCTIONS, DUTIES AND RESPONSIBILITIES:**

- 1. Establishes and maintains relationships with customers.
- 2. Adheres to customer requirements in the areas of quality, reliability, consistency of service and deadlines.
- 3. Keeps customers informed of work-in-progress and work status at all stages of the job.
- 4. Supervises the installation and commissioning of jobs on customers' site required.
- 5. Collects data on assigned jobs, verifies and seeks additional data at customer's site.
- 6. Conducts visual inspection of equipment.
- 7. Conducts field tests.
- 8. Disassembles, cleans and inspects equipment.
- 9. Informs customer of finding and available options.
- 10. Evaluates equipment against O.E.M specification.
- 11. Keeps department/unit manager/supervisor and customer informed of findings.
- 12. Replaces components as per approved quotation and in accordance with O.E.M specification.
- 13. Tests equipment performance characteristics and troubleshoots further as required.
- 14. Deliver, installs and tests equipment at customers' site.
- 15. Ensure that customer signs all documentation to complete job.
- 16. Maintains knowledge, awareness and compliance of all Human Resources; resource; quality; health, safety and environment policies and procedures.
- 17. Report and record corrective/preventive actions.
- 18. Services and maintains equipment typical with best practices related to companies' products and services.
- 19. Any other related duties as assigned.

## **ACCOUNTABILITY**

The Service Technician will report to the Coordinator – Electrical Services and the Head of Mechanical & Electrical Division.